

## **Council of the Haida Nation Research Permit Application – October 2017**

If you wish to conduct research on Haida Gwaii please complete this application prior to the start of your project. It is important that information not be collected prior to receiving a file number. A non-refundable application fee of \$50 is required for your request to be processed. The processing of your application should not be considered an endorsement or approval of the project.

It is the responsibility of the applicant to ensure the information provided is complete and accurate. If the information provided in this application changes, such as an unexpected site visit or the addition of an interview question, please provide this information to the Council of the Haida Nation.

Upon completion of your project please provide a short overview of your experience conducting your research with recommendations to improve the process. We also request a digital copy of your completed project for our library and archives.

**PLEASE NOTE:**

- The use of 'Haida Nation' or 'Council of the Haida Nation' may not be used without permission.
- Approval to proceed is not an endorsement of the project, and does not imply any type of partnership between the Council of the Haida Nation and applicant.

**Make payment to:** Secretariat of the Haida Nation

**Mail payment to:** Council of the Haida Nation

Box 98

Queen Charlotte, Haida Gwaii

V0T 1S0

**NOTE:** We are not accepting e-transfers at this time.

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File number:

Date received:

<b>1. Name of principle investigator:</b>	
Surname:	Given name:
<b>2. Name of research applicant, if different from above:</b>	
Surname:	Given name:
<b>3. Institution or affiliation:</b>	
Mailing address:	Work phone:
Email:	Mobile phone:
<b>4. Project title:</b>	
Area of research <i>Check the appropriate box:</i>	<input type="checkbox"/> Physical sciences <input type="checkbox"/> Biological/ecological sciences <input type="checkbox"/> Anthropology <input type="checkbox"/> Other social sciences <input type="checkbox"/> Humanities
	<input type="checkbox"/> Policy / Governance / Law <input type="checkbox"/> Archaeology <input type="checkbox"/> Health / Medicine <input type="checkbox"/> Business <input type="checkbox"/> Engineering / Architecture <input type="checkbox"/> Other
Location of research <i>Check all that apply:</i>	<input type="checkbox"/> Gaaw, Old Massett <input type="checkbox"/> HlGaagilda, Skidegate <input type="checkbox"/> Masset <input type="checkbox"/> Port Clements <input type="checkbox"/> Queen Charlotte <input type="checkbox"/> Sandspit <input type="checkbox"/> Fee simple land
	<input type="checkbox"/> Marine <input type="checkbox"/> Intertidal <input type="checkbox"/> Gwaii Haanas <input type="checkbox"/> Other Haida Protected Area Please specify:
Start date:	End date:
<b>6. Project description</b> (Please attach a one-page description of tasks to be completed on Haida Gwaii and how these will fulfill the objectives of your larger research project.)	

<b>7. Project funders</b> (Please list all funding bodies or indicate "self-funded"):
<b>8. Project budget</b> (Please attach a one-page budget outline, including how you propose to spend money on Haida Gwaii).

<b>9. Ethical considerations</b>	
<b>a. Social research</b>	
i. Will your research involve Haida citizens as subjects or informants? If yes, please answer the following questions.	<input type="checkbox"/> YES <input type="checkbox"/> NO
ii. How will you receive consent from participants in your study? (Please attach any consent form you plan to use.)	

iii. How will participant confidentiality be maintained throughout the research process?

iv. How will your data be collected? (Please attach interview or survey guide you plan to use.)

v. How will your data be stored in the short- and long-term?

vi. How will your research be reported to the participants and CHN?

**b. Biophysical research**

i. Do you expect to make a physical mark on the land or marine environments? If yes, please answer the following questions.	<input type="checkbox"/> YES <input type="checkbox"/> NO
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ii. Where will you collect your information? (Please attach a map with exact location(s) and identify access route(s).)

iii. Describe the methods you will use to collect this information.

iv. Describe any potential impacts your work is likely to have on the environmental, scientific, archaeological, cultural, heritage, and spiritual values. Identify the measures you will take to mitigate these impacts.

**c. Research with community and government organizations**

i. Do you plan to collect information from the CHN and/or other community or government organizations on Haida Gwaii? If yes, please answer the following questions.	<input type="checkbox"/> YES <input type="checkbox"/> NO
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ii. Please identify the organizations you plan to work with for this research.

iii. Have these organizations granted you consent to work with them on this project? If no, please explain.

iv. Will your study require any formal permit to be issued by another community or governmental organization? If yes, please attach permit or describes the steps taken to achieve this permit.

**d. University ethics** (only answer if you are affiliated with a university)

Have you received ethics approval from your university? If yes, please attach confirmation of your approval.

YES  
 NO

**10. Contributions to the Haida nation and Haida Gwaii**

a. How do you propose this research will benefit the Haida nation? Describe all financial and in-kind benefits.

b. How do you propose this research will help support the Haida Nation meet their policy objectives?

**11. Attachments**

The following attachments are included in this application (please check all that apply):

- Project description (1 page, question 6)
- Project budget (1 page, question 8)
- Individual consent form (question 9(a)(ii))
- Interview or survey guide (question 9(a)(iv))
- Location map showing research site(s) and access (Question 9(b)(ii))
- Research permits from other government organizations (Question 9(b)(iii))
- University ethics approval (Question 9(d))

**THE FOLLOWING SECTION IS FOR OFFICE USE ONLY**

Date of application received: \_\_\_\_\_

Date of Communications Committee meeting: \_\_\_\_\_

Date of Executive Committee meeting (if required): \_\_\_\_\_

Recommendation made to the Executive Committee by the Communications Committee:

APPROVE RESEARCH AND ISSUE PERMISSION LETTER

APPROVE RESEARCH AND ISSUE PERMISSION LETTER, PENDING THE FOLLOWING:

\_\_\_\_\_  
\_\_\_\_\_

DENY RESEARCH WITH THE FOLLOWING RECOMMENDATIONS FOR RE-SUBMITTING THE APPLICATION:

\_\_\_\_\_  
\_\_\_\_\_

Communications Project Manager Signature: \_\_\_\_\_

Date of letter sent to applicant: