



**COUNCIL OF THE HAIDA NATION  
ELECTION ACT 2017-10**

**Adopted at the House of Assembly on November 18, 2017**



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# COUNCIL OF THE HAIDA NATION ELECTION ACT 2017-10

## PART I PURPOSE AND INTERPRETATION

### 1 Purpose

- 1.1 The purpose of this Act is to specify the process for electing representatives to the Council of the Haida Nation. This Act is made pursuant to the Constitution of the Haida Nation.

### 2 Interpretation

In this Act:

**Adopted policies of the Haida Nation** means the Constitution of the Haida Nation, all legislation, regulation, policies and guidelines adopted by the House of Assembly, and resolutions carried by a quorum of the House of Assembly.

**Advance poll** means the date one week prior to election day when voting may take place;

**Appeal Board** means four citizens representing all four voting regions and their alternates appointed to conduct investigations and review appeal requests under Part 12 of this Act.

**Election Day** means the general voting day as specified in the Constitution of the Haida Nation;

**Election year** means a year in which a general election of the Council of the Haida Nation representatives is held. Election years are every three years beginning in 2018;

**Electoral staff** means the Regional Electoral Officers, Poll Clerks, and Sergeants-at-Arms appointed by the Chief Electoral Officer;

**Haida citizen** means a citizen of the Haida Nation as defined in the Constitution of the Haida Nation;

**Haida citizenship card** means the card issued to registered Haida citizens under the X̱aayda 'Waadluxan k'wii *Haida Citizenship Act*;

**Mail-in ballot** means a vote that is cast on an official ballot that is requested and submitted by mail to the Chief Electoral Officer in the allowed time period;

**Spoiled Ballots:** are those ballots that have been improperly marked and or defaced by a voter which are left out of the tally of valid votes cast during the counting of the votes;

**Vote** means to cast a ballot in order to elect representatives to the Council of the Haida Nation;

**Voting age** means the minimum age of a Haida citizen on Election Day to be allowed to vote, as specified in Article 11.S6 of the Constitution of the Haida Nation;

**Voting region** means a region represented on the Council of the Haida Nation as specified in the Constitution of the Haida Nation;

**Work day** means a regular working day for Council of the Haida Nation staff, which is generally Monday to Friday, except statutory holidays, National Indigenous Peoples day and during posted office closures.

## **PART 2 VOTERS**

### **3 Voters' Rights**

3.1 Every Haida citizen who is of voting age on election day has the right to:

- (a) Cast votes in accordance with this Act;
- (b) Vote for candidates of their choice free from coercion, bribery or misdirection; and
- (c) Have the secrecy of their votes maintained.

3.2 Every Haida citizen who is of voting age on election day is entitled to cast:

- (a) One ballot for the position of President; and
- (b) One ballot for the position of Vice President; and
- (c) One ballot for the position of regional representatives in their registered voting region.

3.3 Every Haida citizen who is of voting age on election day may cast their votes by:

- (a) Casting ballots in person by attending a voting station on election day;
- (b) Casting ballots in person by attending a voting station on the advanced poll day; or
- (c) Requesting and sending in a mail-in ballot in accordance with the processes stated in this Act.

3.4 Each Haida citizen of voting age may register in a voting region by submitting a letter in writing to the Chief Electoral Officer-no later than 8 weeks prior to Election Day.

### **4 Voters list**

4.1 The Chief Electoral Officer shall prepare the list of eligible voters by requesting from the Council of the Haida Nation Citizenship Program a list of eligible citizens no later than one week before the start of the mail-in ballot request period.

4.2 The voters list will list each registered Haida citizen of voting age in each of the voting regions.

## **PART 3 ELECTORAL OFFICERS AND ELECTORAL STAFF**

### **5 Role of electoral officers and electoral staff**

- 5.1 The Chief Electoral Officer and all electoral staff shall:
- (a) Carry out elections on behalf of the Council of the Haida Nation in accordance with this Act and the Constitution of the Haida Nation;
  - (b) Be compensated at the rates published in the Secretariat of the Haida Nation wage classification; and
  - (c) Abide by the rules and fulfill their obligations under this Act with impartiality.
- 5.2 The Chief Electoral Officer is accountable to Haida citizens under the oversight of the Hereditary Chiefs Council, but must perform their duties impartially and independently without interference from any person, organization or entity.

### **6 Appointment of the Chief Electoral Officer**

- 6.1 The Hereditary Chiefs Council shall ensure that a Chief Electoral Officer is appointed no later than 15 weeks prior to Election Day.
- 6.2 The Chief Electoral Officer must live on Haida Gwaii.
- 6.3 An individual who is appointed as a Chief Electoral Officer:
- (a) Forfeits any right to vote in elections which they oversee;
  - (b) May not be nominated as a candidate in an election; and
  - (c) Must resign a minimum of 20 weeks prior to Election Day in order to be eligible for nomination as a candidate in an election.
- 6.4 In the event that the Chief Electoral Officer position becomes vacant, the Hereditary Chiefs Council may appoint an interim Chief Electoral Officer until the selection process for a new appointee can be completed.
- 6.5 The Hereditary Chiefs Council shall form a Chief Electoral Officer selection committee consisting of the Chief Administrative Officer (or delegate) from each of the Old Massett Village Council and Skidegate Band Council, the Council of the Haida Nation's senior human resources staff person and senior policy staff person.
- 6.6 Upon direction from the sitting or interim Chief Electoral Officer, the selection committee shall widely advertise, review applications, and conduct interviews for the Chief Electoral Officer position.
- 6.7 The selection committee shall weigh the qualifications of each candidate to fulfill the duties of the Chief Electoral Officer required under this Act and outlined in Appendix C – Chief Electoral Officer Job Description.

- 6.8 The selection committee shall make a consensus recommendation to the Hereditary Chiefs Council on the most appropriate candidate for the position.
- 6.9 Hereditary Chiefs Council shall review the recommendation of the selection committee and appoint an individual as the Chief Electoral Officer.

## **7 Appointment of electoral staff**

- 7.1 The Chief Electoral Officer widely advertise, review applications, and conduct interviews for the Regional Electoral Officer, Poll Clerk, and Sergeant-at-Arms positions.
- 7.2 The Chief Electoral Officer shall appoint one Regional Electoral Officer for each voting region no later than 8 weeks before Election Day.
- 7.3 The Chief Electoral Officer, with the assistance of the Regional Electoral Officers, shall appoint four Poll Clerks and one Sergeant-at-Arms in each voting region no later than 6 weeks before Election Day.
- 7.4 An individual who is appointed to an electoral officer or staff position cannot be:
- (a) A current serving CHN representative at the time they are appointed;
  - (b) A candidate in the CHN election for which they are appointed; or
  - (c) A staff member of the CHN or SHN.
- 7.5 An individual who is appointed as a Regional Electoral Officer or electoral staff person in an election in which they are subsequently nominated as a candidate must relinquish either their appointed position or their candidacy by the close of the nomination period.
- 7.6 The Secretariat of the Haida Nation will assign staff to assist with the administration of elections under the direction of the Chief Electoral Officer.

## **8 Terms of Appointments**

- 8.1 The term of the appointment for all electoral officers and staff shall begin once the appointee has signed their Schedule A – Letter of Appointment and sworn to the Appendix D – Electoral Staff Oath of Office.
- 8.2 The term of the appointment for the Chief Electoral Officer ends when the appointee resigns, moves permanent residence outside of Haida Gwaii, is removed by the Hereditary Chiefs Council, or is no longer able to carry out their duties under this Act.
- 8.3 The term of appointment for the Regional Electoral Officers, Poll Clerks, and Sergeant-at-Arms ends at the swearing-in ceremony for the newly elected Council of the Haida Nation.



## **9 Electoral staff responsibilities and ethics**

- 9.1 All electoral officers and staff must sign the Schedule A – Letter of Appointment and swear to the Appendix D – Electoral Staff Oath of Office.
- 9.2 The Chief Electoral Officer is responsible for managing and executing all pre-electoral, electoral and post-electoral processes and procedures included in this Regulation.
- 9.3 The Chief Electoral Officer must oversee the performance of all electoral staff and all electoral processes.
- 9.4 In addition to the responsibilities outlined in this Act, the Chief Electoral Officer must:
- (a) Uphold the Constitution and laws of the Haida Nation at all times;
  - (b) Ensure that all electoral staff abide by the Oath of Office and act with impartiality in compliance with this Act;
  - (c) Remain neutral and professional in the conduct of the duties of office, which includes not providing any preferential or discriminatory treatment or expressing support or opposition for any candidate;
  - (d) Not accept anything of value (money, offers of employment, gifts, travel, etc.) in exchange for preferential treatment or expressing support or opposition for any candidate;
  - (e) Ensure that all electoral staff carry out their duties with respect and without discrimination against anyone because of religion, sex, sexual orientation, gender identity or expression, marital status, age, economic status or mental/physical ability;
  - (f) Use public office facilities to fulfill the terms of office, not for personal or partisan benefit;
  - (g) Not pressure or intimidate other officials or personnel to favor a certain candidate;
  - (h) Investigate and address all instances of possible conflict of interest;
  - (i) Ensure that all electoral staff are adequately trained;
  - (j) Investigate all potential instances of wrong doing by electoral staff, candidates, Haida citizens, or any other person, organization, or entity, and address issues in compliance with this Act;
  - (k) Oversee the function of the Appeal Board in the event of any appeals; and
  - (l) Report on elections to the Seasonal Sessions or House of Assembly.
- 9.5 The Regional Electoral Officer will be in charge of the Regional Poll and shall report directly to the Chief Electoral Officer.
- 9.6 Each Poll Clerk and Sergeant-at-Arms shall work under the direction of the Regional Electoral Officer.
- 9.7 The Sergeants-at-Arms are responsible for maintaining order and security at the polling stations.

- 9.8 The Regional Electoral Officers and Poll Clerks must attend the mandatory training provided by the Chief Electoral Officer.
- 9.9 All electoral staff are responsible for carrying out their duties in compliance with the Constitution of the Haida Nation, this Act, and all relevant Council of the Haida Nation policies and procedures.
- 9.10 Each electoral staff person must:
- (a) Behave in a manner that upholds the fairness of the electoral process;
  - (b) Ensure that they are able to clearly understand their responsibilities and the training provided, and ask for clarification or assistance if necessary;
  - (c) Ensure that adequate communication takes place with their supervisor;
  - (d) Conduct themselves with honesty and objectivity, including declaring any potential conflicts of interest; and
  - (e) Know how to seek out advice before, during and after the election to appropriately conduct their duties.

## **10 Removal of appointments**

- 10.1 The Chief Electoral Officer shall investigate any suspected incidences of electoral staff contravening this Act in a timely manner.
- 10.2 Any electoral staff who are found to have contravened this Act, or behaved in a manner that may compromise the electoral process shall be removed immediately from their position by the Chief Electoral Officer.
- (a) In the event of a removal of an electoral staff person, the Chief Electoral Officer will appoint a replacement as soon as practical;
  - (b) If it is not practical to appoint a replacement staff person, the Chief Electoral Officer, with the Regional Electoral Officer, will assign the duties of the removed electoral staff person to other electoral staff or Secretariat of the Haida Nation staff;
  - (c) The Chief Electoral Officer shall implement remedies to address the results of the wrong-doing, including requiring a re-election in cases where the outcome of the election is found to be impacted.
- 10.3 Any suspicions of conflict or contravention of this Act and Council of the Haida Nation policies by the Chief Electoral Officer must be submitted in writing to the Hereditary Chiefs Council.
- (a) The Hereditary Chiefs Council will review the submission and decide whether to forward the matter to the Appeal Board for investigation.
  - (b) The Appeal Board will investigate the reported matter and provide a report to the Hereditary Chiefs Council.

- (c) The Hereditary Chiefs Council may, depending on the severity of the infraction and its impacts on the electoral process, remove the Chief Electoral Officer or provide a written warning with conditions and remedies.
  - (d) Decisions made under this section require a consensus of a quorum of the Hereditary Chiefs Council.
- 10.4 In the event of a removal of the Chief Electoral Officer, the Hereditary Chiefs Council will appoint an interim Chief Electoral Officer as soon as practical after the removal.
  - (a) The term of the interim Chief Electoral Officer shall end after the candidates of the current election are sworn in, at which time the hiring process for a new Chief Electoral Officer shall begin;
  - (b) The interim Chief Electoral Officer shall implement remedies to address the results of wrongdoings, which may include postponing an election or requiring a re-election in cases where the outcome of an election is shown to be impacted.
- 10.5 Any suspicions of conflict or contravention of this Act and Council of the Haida Nation policies by a member of the Appeal Board must be submitted in writing to the Hereditary Chiefs Council.
  - (a) The Hereditary Chiefs Council will review the submission and decide, depending on the severity of the infraction and its impacts on the electoral process, whether to remove the member of the Appeal Board or provide a written warning with conditions and remedies;
  - (b) Decisions made under this section require a consensus of a quorum of the Hereditary Chiefs Council.
- 10.6 In the event of a removal of a member of the Appeal Board, the Hereditary Chiefs Council will appoint a replacement as soon as practical after the removal.
- 10.7 Decisions under this section must be made within 48 hours of receiving a complaint or knowledge of a complaint, and actions must be carried out immediately upon the issuance of a decision.
- 10.8 All actions taken under this section must be communicated to Haida citizens within 24 hours of a decision.
- 10.9 Any decisions made under this section may be appealed to the Appeal Board within 24 hours of the announcement of the decision.

## **11 Conflicts of interest**

- 11.1 All electoral staff, Hereditary Chiefs, and CHN staff working on an election must declare any conflicts of interest as defined in Appendix A – Conflicts of Interest to the Chief Electoral Officer as soon as they become aware of a possible conflict.

- (a) The Chief Electoral Officer shall decide whether the person in conflict must resign or remove themselves from any decisions or processes in which they have conflicts of interest.

## **12 Training**

- 12.1 The Chief Electoral Officer shall ensure that training is provided for all electoral staff no later than three weeks prior to Election Day.
- 12.2 Each electoral officer and Poll Clerk must attend training sessions provided by the Chief Electoral Officer.

## **13 Scrutineers**

- 13.1 Candidates for the positions of President and Vice President are entitled to have one scrutineer present at the polling station in each voting region.
- 13.2 Candidates for regional representative positions are entitled to have one scrutineer present at the polling station in the voting region in which they are running.
- 13.3 Candidates may not act as their own scrutineer.
- 13.4 Candidates' scrutineers may be present and observe while the polling station is open, and during the ballot count after the close of the polls. Scrutineers may not interfere with or participate in any decisions or processes.
- 13.5 Scrutineers must abide by the rules and processes in this Act.

## **PART 4 CALLING AN ELECTION**

### **14 Notice of Election**

- 14.1 When required by the Constitution of the Haida Nation to hold an election, the Council of the Haida Nation shall call the election and the Vice President shall direct the Chief Electoral Officer to commence the election process.
- 14.2 The Chief Electoral Officer, with the Regional Electoral Officers, shall publish and widely advertise a first Schedule B – Notice of Election no later than 8 weeks prior to the Election Day.
- 14.3 The first Notice of Election must include:
  - (a) The dates of the nomination period and the times and locations where nominations will be accepted;
  - (b) The dates of the mail-in ballot request period and receipt deadline, and information on how to request and mail in a ballot;
  - (c) The date and opening and closing times of the Advance Poll;
  - (d) The date and opening and closing times of the Election Day poll; and

- (e) The names and contact information for the Chief and Regional Electoral Officers.
- 14.4 The Chief Electoral Officer, with the Regional Electoral Officers, shall publish and widely advertise a second Notice of Election no later than 4 weeks prior to Election Day.
- 14.5 The second Notice of Election must include:
- (a) The dates of the mail-in ballot request period and receipt deadline, and information on how to request and mail in a ballot;
  - (b) The date, opening and closing times, and addresses of the Advance Polls;
  - (c) The date, opening and closing times, and addresses of Election Day polls;
  - (d) A list of candidates nominated for all positions;
  - (e) The name and position of any candidates who have been acclaimed; and
  - (f) The names and contact information for the Chief and Regional Electoral Officers.

## **15 Nomination Period**

- 15.1 The nomination period shall be a two week period ending no later than five weeks before Election Day.

## **PART 5 CANDIDATES**

### **16 Candidate eligibility**

- 16.1 Any Haida citizen of voting age who meets the requirements stated in this Act is eligible to be nominated for a position on the Council of the Haida Nation.
- 16.2 Candidates shall only accept a nomination for one position on the Council of the Haida Nation in an election.
- 16.3 The following persons are prohibited from accepting a nomination:
- (a) The Chief Electoral Officer; and
  - (b) Any person prohibited by the Judicial Tribunal from holding a position on the Council of the Haida Nation.
- 16.4 Any person working for the Council of the Haida Nation or its secretariat may accept a nomination on the condition that they shall resign from their staff position or seek a leave of absence for the duration of their term upon being elected to a position on the Council of the Haida Nation.
- 16.5 Any person holding an elected or appointed office for a village or band council, or any other municipal, regional, or national government body may accept a nomination on the condition that they shall resign from that position upon being elected to a position on the Council of the Haida Nation.

## **17 Nominator eligibility**

17.1 Any Haida citizen of voting age may nominate an eligible citizen for a position on the Council of the Haida Nation.

## **18 Nomination process**

18.1 In order to be nominated, a candidate must submit a completed Schedule C - Nomination Form to the Chief Electoral Officer during the nomination period.

- (a) In order to be deemed complete, a nomination form must be completely filled out, including a signed consent from an eligible candidate, signed affirmation by two eligible nominators, and verification of identity for all signors.

18.2 Nominations may be submitted to the Chief Electoral Officer in person, by mail, by e-mail, or by facsimile. It is solely the candidate's responsibility to ensure the Chief Electoral Officer has received the nomination prior to the close of the nomination period.

## **19 Withdrawal of candidacy**

19.1 A candidate may withdraw their candidacy by submitting a completed Schedule D - Candidacy Withdrawal Form to the Chief Electoral Officer in person, by mail, by e-mail, or by facsimile prior to the Advance Poll date.

- (a) The names of candidates who have withdrawn on or before the close of the nomination period will not be included on the ballots;
- (b) If a candidate withdraws their name after the ballots have been printed, their names must remain on the ballots, however, a notice will be posted at the polling station advising electors of the candidate's withdrawal.

## **20 Campaigning**

20.1 Candidates must campaign respectfully and in good faith according in accordance with this Act and Appendix B – Candidate's Code of Conduct.

20.2 Any candidate found to be guilty of contravening this Act may be:

- (a) Prohibited from voting activities and forums; and
- (b) Disqualified from the election.

20.3 The Chief Electoral Officer may direct the Appeal Board to immediately investigate any candidate suspected of contravening this Act.

- (a) The Appeal Board shall issue a recommendation to the Chief Electoral Officer based on their investigation within 3 days of receiving a complaint; and
- (b) The Chief Electoral Officer shall issue a decision within 24 hours of receiving a recommendation from the Appeal Board, and shall ensure that decisions on all complaints under this subsection are communicated to Haida citizens within 24 hours of the decision.

20.4 Decisions made under this section shall consider the severity of the offence.

20.5 Any person found guilty of directly or indirectly using coercion, bribery, intimidation, duress, or misdirection to:

- (a) Contravene a voter's rights as stated in Section 3 of this Act;
- (b) Attempt to influence a voter's decision to vote or refrain from voting; or
- (c) Attempt to influence a voter's choice of candidates;

Shall be prohibited from entering a polling station by the Chief Electoral Officer or Regional Electoral Officer.

20.6 Decisions made by the Chief Electoral Officer under this section may be appealed in writing to the Appeal Board within 24 hours of the issuance of the decision.

20.7 The final decisions of the Appeal Board in this section are binding.

## **PART 6 PRE-ELECTION PROCEDURES**

### **21 Acclamation**

21.1 If, at the close of the nomination period or at any point before the Advance Poll date, the number of eligible candidates nominated for any position on CHN is equal to or less than the number of positions available, those candidates shall be declared elected by acclamation.

21.2 Where any position on the Council of the Haida Nation is filled by acclamation, the Chief Electoral Officer shall post in the CHN Offices in Old Masset and Skidegate and circulate to the Regional Polling Stations a notice that sets out the names of the persons who have been acclaimed and states that an election will not be held for that position.

### **22 Candidate forums**

22.1 The Chief Electoral Officer, with the Regional Electoral Officers and the Council of the Haida Nation Communications Program, shall ensure that candidate forums are held in all four voting regions no later than 1 day before the Advance Poll.

22.2 All candidates shall be given at least 3 days notice prior to each forum.

- 22.3 Candidates may participate in the forum in the region in which they are a candidate. Presidential and Vice Presidential candidates may participate in the forums in all voting regions.
- 22.4 The format for all candidates forums shall be:
- (a) Welcome and forum rules;
  - (b) Introductions and opening statements by all candidates;
  - (c) Question and answer session; then
  - (d) Closing remarks.

### **23 Preparation of ballots**

- 23.1 The Chief Electoral Officer shall direct Secretariat of the Haida Nation staff to prepare ballot papers for the President, Vice President and each voting region beginning on the first work day following the close of the nomination period.
- 23.2 Each ballot shall use the format shown in Appendix F – Ballot Format, and shall list the Haida and English names of the candidates nominated for each position in alphabetical order by surname.
- (a) Where two or more candidates have the same name, the Chief Electoral Officer shall add to the ballots such additional information as is necessary to distinguish between those candidates;
  - (b) The ballot may, at the request of the candidate, include a candidate's commonly used nickname.

### **24 Mail-in ballots**

- 24.1 A citizen who will not be in reasonable proximity to a polling station on the Advance Poll date or Election Day may vote by:
- (a) Requesting a mail-in ballot during the mail-in ballot request period; and
  - (b) Ensuring its receipt in the post office box designated for mail-in ballots by the Chief Electoral Officer before the mail-in ballot receipt deadline.
- 24.2 The mail-in ballot request period begins on the third work day following the close of the nomination period and ends at 12:00pm 15 days before Election Day.
- 24.3 A citizen shall request a mail-in ballot by submitting a completed Schedule E – Mail-in Ballot Request Form to the Chief Electoral Officer during the mail-in ballot request period.
- 24.4 The Chief Electoral Officer shall ensure that all mail-in ballots packages are mailed to the requester by 5:00pm on the date that the request period closes, along with:
- (a) One ballot for the President position;
  - (b) One ballot for the Vice President position;



- (c) One ballot for the regional representatives in the region where the citizen is registered to vote;
  - (d) A postage paid envelope addressed to the post office box designated by the Chief Electoral Officer for receiving the ballots; and
  - (e) Instructions for voting and mailing the ballots.
- 24.5 Once a mail-in ballot package has been mailed, the voter requesting the ballot may not vote in person at an Advance Poll or Election Day poll.
- 24.6 The Chief Electoral Officer shall keep a list of all voters to whom mail-in ballot packages were sent, and shall ensure that the voters lists for the Advance Poll and Election Poll are updated to reflect that these voters are not eligible to vote in person.
- 24.7 The mail-in ballot receipt deadline is 5:00pm on the day before Election Day. No mail-in ballots received after this time will be counted, regardless of when they are sent.
- 24.8 The Chief Electoral Officer will, prior to the start of the mail-in ballot request period, ensure a post office box is secured in Vancouver for the sole purpose of receiving the mail-in ballots and only the Vancouver Regional Electoral Officer will hold the keys to the post office box at any time.
- 24.9 The post office box shall only be opened on Election Day immediately prior to the opening of the polls by the Vancouver Regional Electoral Officer in the presence of a Poll Clerk.
- 24.10 The Vancouver Regional Electoral Officer shall use the following process to receive mailed-in ballots in the presence of a Poll Clerk:
- (a) Open the mail-in ballot box to confirm that it is empty;
  - (b) Sign the Appendix G – Ballot Box Affirmation with the witnessing Poll Clerk and deposit it into the empty ballot box;
  - (c) Open the post office box and place all mailed-in ballot packages directly into the mail-in ballot box;
  - (d) Lock and seal the ballot box with a signature on the seal; and
  - (e) Transport the ballot box directly to the polling station and place it in full view on the ballot box table.
- 24.11 The mail-in ballot box must remain locked, sealed and in full view on Election Day until it is opened for counting at the close of the polls.

## **PART 7 POLLING STATIONS**

### **25 Polling stations**

- 25.1 One polling station will be set up in each voting region, as specified in the Constitution of the Haida Nation.

- 25.2 The Advance Poll and Election Day polls shall be held in the same location in each region in an election year.
- 25.3 The Chief Electoral Officer will work out of the Gaaw or HIGaagilda polling station.
- 25.4 The Chief Electoral Officer shall, before the Advance Poll date, supply each polling station with:
- (a) One ballot box each for the Advance Poll and the Election Day poll;
  - (b) Sufficient ballots for each position in each region;
  - (c) Two voting compartments that allow electors to mark their ballots free from observation;
  - (d) Instruments for marking;
  - (e) Voting instructions for each voting compartment;
  - (f) The final voters lists for all regions;
  - (g) Tally sheets for recording vote counting results;
  - (h) Copies of this Act; and
  - (i) Any other equipment as necessary to establish and equip the voting locations.
- 25.5 A copy of this Act shall be posted at each Polling Station and must be made available to Haida citizens upon request.

## **26 Polling hours**

- 26.1 Polling Stations will be open from 9:00am to 9:00pm for the Advance Poll and on Election Day. The Regional Electoral Officers and Poll Clerks shall synchronize their timepieces with the Chief Electoral Officer prior to the opening of the polls, and during the hour prior to the close of the polls.

## **27 Verification of ballot boxes**

- 27.1 The Regional Electoral Officer shall, immediately before the commencement of the poll:
- (a) Gather all electoral staff and scrutineers present, open the ballot box and demonstrate that it is empty;
  - (b) Sign the Appendix G - Ballot Box Affirmation with a witness, and deposit it into the empty ballot box;
  - (c) Lock and properly seal the ballot box in a manner preventing it from being opened without breaking the seal; and
  - (d) Place the ballot box in public view for the reception of the ballots.

## **28 Advance Poll ballot box management**

- 28.1 Each Regional Electoral Officer shall make arrangements with a local police detachment or municipal council office prior to the Advance Poll to allow the storage

and safekeeping of the Advance Poll ballot box at the police station until the close of the polls on Election Day.

28.2 Immediately after the close of the Advance Poll:

- (a) The ballot box shall be locked and taped shut, and signed by the Regional Electoral Officer and a Poll Clerk across the tape; and
- (b) The Regional Electoral Officer and one other electoral staff person shall transport the Advance Poll ballot box to the police station or municipal council office for storage.

28.3 On Election Day, prior to the opening of the poll, the Regional Electoral Officer and one Poll Clerk shall retrieve the sealed Advance Poll ballot box from the police station or municipal council office and return it to the polling station under the care of the Regional Electoral Officer to be stored in plain view on the ballot box table.

28.4 The Regional Electoral Officer must verify that the Advance Poll ballot box has not been opened and the lock and taped seal has not been tampered with.

28.5 If there are any problems, or if there is any appearance that the Advance Poll ballot box may have been tampered with since the Advance Poll date, the Regional Officer shall immediately contact the Chief Electoral Officer to determine a course of action.

28.6 If the Advance Poll ballot box is found to have been tampered with, Election Day must be postponed, the Advance Poll ballots must all be destroyed and the Advance Poll must be conducted again.

- (a) The mail-in ballot box shall be kept sealed and stored at a police station or municipal council office until the rescheduled Election Day.

## **29 Management of Polling stations**

29.1 The Regional Electoral Officer in each region shall ensure:

- (a) The smooth and proper operation of the polling station at all times;
- (b) That direct communication is maintained with electoral staff and the Chief Electoral Officer;
- (c) That all electoral staff are clear on their assigned duties and are adequately performing these duties;
- (d) That two Poll Clerks are assigned to sit at one registration station;
- (e) That two Poll Clerks are assigned to distribute ballots and ensure the proper deposit of completed ballots into the ballot box;
- (f) That any questions about a person's eligibility to vote will be referred immediately to the Chief Electoral Officer will take steps to verify a person's citizenship prior to advising whether they can be added to the voters list;
- (g) That only voters and candidates' scrutineers are allowed into the polling station;

- (h) That candidates' scrutineers are abiding by the Act and not interfering with voters' rights or the operation of the polling station;
- (i) That the Sergeant-at-Arms maintains order and security the polling station at all times; and
- (j) Any questions or issues that arise are immediately addressed with the Chief Electoral Officer.

### **30 Security at polling stations**

- 30.1 The Sergeant-at-Arms shall be highly visible at the polling station, and will take direction from the Regional Electoral Officer in maintaining order and security at the polling station.
- 30.2 The Regional Electoral Officer may order the removal of any person who in any way attempts to interfere with or disrupt the orderly conduct of the poll.
- 30.3 The Sergeant-at-Arms will use diplomacy as the first line of response in the event of any disruptions, and will not endanger themselves or others in the performance of their duties.
- 30.4 No person shall, on the premises of a polling station;
  - (a) Distribute any election or campaign related materials or information except such materials as may be distributed by the Chief Electoral Officer or Regional Electoral Officer for the purpose of conducting the election;
  - (b) Interfere with or influence any voter in marking his or her ballot;
  - (c) Obtain information as to how a voter is about to vote or has voted;
  - (d) Linger or loiter at the polling station;
  - (e) Openly declare for whom the elector intends to vote or has voted; and/or
  - (f) Use a cell phone, smart phone, tablet, camera or recording device.

### **31 Closing of polls**

- 31.1 At the close of the polls, at 9:00 PM, the doors to the polling station will be locked and no more voters will be permitted to enter.
  - (a) If a voter has entered the polling station before the close of the polls but has not yet received their ballot or completed voting, reasonable time will be granted by the Regional Electoral Officers for completion of the voting procedures.

## **PART 8 VOTING**

### **32 Casting Votes**

- 32.1 When a citizen enters a polling station to cast their vote, the process for voting shall be:

- (a) The citizen shall proceed directly to the registration desk and provide the Poll Clerk with their Haida Citizenship Card or a valid identification issued by another government;
- (b) The registration Poll Clerk shall verify the identity of the individual and locate the voter on the voters list;
- (c) The registration Poll Clerk shall strike out the name of the individual on the voters list. If the individual is registered to vote in another voting region, the registration Poll Clerk shall strike out the voter's name on the appropriate list and ensure that the Regional Electoral Officer contacts the Regional Electoral Officer in that region and instructs them to immediately strike out the name of the voter in the relevant voters list;
- (d) The registration Poll Clerk shall instruct the voter to sign in on the Schedule F – Voter Sign-in Sheet;
- (e) The registration Poll Clerk shall instruct the ballot Poll Clerk to issue the ballots for the appropriate region and mark on the voters list the number of ballots issued;
- (f) The ballot Poll Clerk shall read the Schedule G – Poll Clerk's Voter Information Script to each voter and demonstrate how to mark, fold and deposit the ballots into the ballot box;
- (g) The ballot Poll Clerk shall make any mandatory announcements about acclaimed or withdrawn candidates on the ballots;
- (h) The ballot Poll Clerk shall refer to the voters checklist to ensure all steps have been followed;
- (i) The ballot Poll Clerk shall hand the ballots to the voter;
- (j) The voter shall proceed directly to the voting compartment and mark their ballots clearly with an X or a checkmark so that the intent of the voter is clear. No other markings are permitted on the ballot;
- (k) After marking the ballot, the voter is to fold the ballots and hand them to the ballot Poll Clerk, who, without unfolding them, will initial the back outside edge, then deposit them into the ballot box in full view of the voter;
- (l) The voter shall not delay in leaving the polling station after depositing their ballots into the ballot box.

32.2 No citizen may vote by proxy or authorize another person to vote on their behalf except in cases where the Regional Electoral Officer has approved the voter's request for confidential assistance in casting their ballot.

32.3 While a voter is in the compartment for the purpose of marking their ballot paper, no other person shall be allowed in the same compartment or to be in any position from which they can see the manner in which the voter marks the ballot paper, except in cases where the Regional Electoral Officer has approved the voter's request for confidential assistance in casting their ballot.

### **33 Voters requiring assistance**

33.1 Voting assistance may be provided in confidence to any voter requiring assistance due to visual impairment, illiteracy, or any such valid reason stated by a voter to the

Regional Electoral Officer at the Polling Station, and only:

- (a) With the approval of the Regional Electoral Officer; and
- (b) In the presence of a voting age witness, selected by the voter requesting assistance.

33.2 The Regional Electoral Officer shall mark the ballot on behalf of the voter requesting assistance in accordance with the voter's instructions.

33.3 The Regional Electoral Officer shall record in the voters list the details of assistance provided to all voters requesting assistance, including the reason for assistance being granted and the name of the voter's witness.

### **34 Cancelled or Refused Ballots**

34.1 If a voter inadvertently spoils their ballot, on one occasion only, they may return to the Poll Clerks and request a replacement ballot. The Poll Clerks shall:

- (a) Call over the Regional Electoral Officer;
- (b) Accept the folded ballot from the voter, and without unfolding it write the word "cancelled" in large letters on the back of the ballot paper, and initial the outside edge;
- (c) Record on the voters list next to the voter's name "ballot cancelled and re-issued," and update the recorded number of ballots issued to that voter;
- (d) Place the cancelled ballot into the ballot box; and
- (e) Issue a new ballot to the voter.

34.2 Any person who receives a ballot and then leaves the polling station without delivering the ballot to the Poll Clerk in the manner provided, or after receiving the ballots refuses to vote, shall forfeit their right to vote in the election.

34.3 The Regional Electoral Officer shall keep record in the voters list of any person who received a ballot and forfeited their right to vote.

34.4 The Regional Electoral Officer shall update the record of the number of ballots issued on the voters list to account for any ballots which were destroyed or taken from the polling place without being deposited into the ballot box.

34.5 The Poll Clerk shall mark their initials and write the word "refused" in large letters on the back of any refused ballots, and place the refused ballot into the ballot box.

### **35 Errors and irregularities**

35.1 Any person who discovers an error or irregularity at the polling station must immediately notify the Regional Electoral Officer.

35.2 Upon learning of an error or irregularity, the Regional Electoral Officer shall first take any immediately necessary steps to protect the proper operation of the poll, including

temporarily halting all activities in the polling station if necessary.

- 35.3 The Regional Electoral Officer shall contact the Chief Electoral Officer as soon as possible to discuss the situation and possible remedies.
- 35.4 The Chief Electoral Officer must take immediate and appropriate action to assess the results of the error and determine proper next steps.
- (a) The Chief Electoral Officer may consult with Regional Electoral Officers, and Council of the Haida Nation policy staff for information but must make an unfettered decision after receiving information.
  - (b) If an error or irregularity is found to have impacted the outcomes of an election, the Chief Electoral Officer may postpone any electoral processes and order a new election for any or all positions affected.
- 35.5 All errors and irregularities and the actions taken to address them must be reported in the Chief Electoral Officer's report following an election.

## **PART 9 BALLOT COUNTING**

### **36 Ballot counting procedures**

- 36.1 Prior to the open of the polls on Election Day, the Regional Electoral Officers shall retrieve the Advance Poll and mail-in ballot boxes, and place the locked and sealed ballot boxes in full view on the ballot box table at the polling stations.
- 36.2 The Regional Electoral Officer and Poll Clerks shall conduct the ballot count immediately following the close of the polls on Election Day.
- 36.3 During counting, the polling station shall be locked with only electoral staff, the Sergeant-at-Arms, and candidates' scrutineers present.
- (a) Scrutineers shall observe only and shall not take part in or interfere with the counting process.
- 36.4 The table where the counting takes place must be bare, other than paper and supplies required to record the results.
- 36.5 The Regional Electoral Officer shall supply each Poll Clerk and scrutineer with a Schedule H – Tally Sheet to keep their own record of the votes.
- 36.6 The following positions will be assigned to electoral staff:
- (a) Ballot inspection clerks – two Poll Clerks assigned; one performs the work and the other watches;
  - (b) Tally clerk – one Poll Clerk assigned; Sergeant-at-Arms observes;
  - (c) Duplicate tally – one Poll Clerk assigned;
  - (d) Regional Electoral Officer – observes all stations and monitors process.

36.7 Once all electoral staff have been assigned and taken up positions, the Regional Electoral Officer shall, in the presence of all staff and scrutineers, open the ballot boxes for counting.

36.8 The counting shall proceed as follows:

- (a) The ballot inspection clerk reaches into the ballot box and removes one ballot paper;
- (b) The ballot inspection clerk inspects the outside of the ballot and says aloud either “signed and folded” or “cancelled” if the ballot is marked as such;
- (c) The tally clerk places a mark in the total ballot counting area;
- (d) The ballot inspection clerk unfolds ballot and says aloud the position and region for which the ballot has been cast;
- (e) The tally clerk places a mark in the differentiated ballot counting area;
- (f) The ballot inspection clerk inspects the ballot to determine whether it is spoiled, then either says aloud “spoiled,” or reads aloud the name of each candidate with a vote marked on the ballots;
- (g) The tally clerk places a mark next to each name that the ballot inspection clerk reads aloud. If the ballot inspection clerk says “spoiled,” the tally clerk shall mark in the corresponding area;
- (h) The ballot inspection clerk places the opened ballot into the correct envelope marked either “President”, “Vice President,” “Regional Representative” for the appropriate region, or “spoiled/cancelled;” and
- (i) This process is repeated until there are no more ballots remaining in the ballot box.

36.9 All activities taking place during counting must be performed in view of electoral staff and scrutineers.

### **37 Spoiled ballots**

37.1 Spoiled Ballots are those with:

- (a) More boxes marked than the allocated number permitted per ballot;
- (b) Any type of writing or defacement of any sort put on the ballot by the voter; and/or
- (c) Boxes that are marked in a way that make the intent of the voter unclear.

37.2 In examining the ballots, the Regional Electoral Officer or Poll Clerk must mark as spoiled any ballots that:

- (a) Do not contain the initials of the Regional Electoral Officer or Poll Clerk;
- (b) Do not give a clear indication of the voter’s intention;
- (c) Contain more votes than there are candidates to be elected;
- (d) Contain a mark by which the voter can be identified; and/or
- (e) Contain any writing or defacement in addition to the voting marks.



37.3 The Regional Electoral Officer or Poll Clerk shall attach a note to each spoiled ballot which outlines the reasons the ballot was rejected.

### **38 Tallying results**

38.1 After all ballots have been counted, the tally clerks shall proceed with tallying the totals using the following procedure:

- (a) Each tally clerk counts the total number of votes for each candidate, and the total number of ballots counted for each position;
- (b) The two tally clerks read aloud the totals on their tally sheets;
- (c) The Regional Electoral Officer reads aloud from the voters list the total number of ballots issued for each position;
- (d) Both tally sheets must have the same number of votes recorded;
- (e) The ballots shall be re-counted until both tally sheets have the same number of votes recorded;
- (f) The number of ballots recorded on the tally sheets must match the number of ballots issued on the voters list, taking into account any cancelled, reissued, and refused ballots. If there is a discrepancy, the Regional Electoral Officer must call for a re-count of the number of ballots only;
- (g) If a discrepancy remains, the difference will be noted on the tally sheets and reported to the Chief Electoral Officer.

38.2 The procedures for counting ballots and reporting totals in Sections 36 through 38 shall be repeated for the Advance Poll ballot boxes and the mail-in ballot box.

38.3 Once the Regional Electoral Officer is satisfied with the accuracy of the results, the Regional Electoral Officer shall immediately contact the Chief Electoral Officer and report the results for each ballot box in the presence of all electoral staff and scrutineers.

38.4 The Chief Electoral Officer, in the presence of the electoral staff in the polling station where she or he is present, shall mark the totals in the Schedule I – Chief Electoral Officer’s Tally Sheet.

- (a) The Regional Electoral Officer shall duplicate the Chief Electoral Officer’s Tally Sheet and confirm the results, re-adding the results until both sheets have the same totals.

## **PART 10 POST-ELECTION PROCEDURES**

### **39 Election Outcomes**

- 39.1 The following process will be followed to determine the outcomes of an election;
- (a) The Chief Electoral Officer will ensure that all ballots and votes cast have been counted, tallied, and reconciled across all regions before identifying the outcomes of the election.
  - (b) The candidate for President receiving the highest number of votes will be declared the CHN President Elect.
  - (c) The candidate for Vice President receiving the highest number of votes will be declared the CHN Vice President Elect.
  - (d) The four candidates for regional representative for Gaaw receiving the highest number of votes will be declared Regional Representatives Elect.
  - (e) The four candidates for regional representative for HI Gaagilda receiving the highest number of votes will be declared Regional Representatives Elect.
  - (f) The two candidates for regional representative for T'agwan receiving the highest number of votes will be declared Regional Representatives Elect.
  - (g) The two candidates for regional representative for Kxeen receiving the highest number of votes will be declared Regional Representatives Elect.
- 39.2 In the event that an equal number of votes are cast for two or more candidates for the same position, and this tie affects the outcome of the election for that position, the Chief Electoral Officer shall:
- (a) Call for a recount of all ballots and votes cast for the position in question; and
  - (b) If the recount affirms the tied result, call for another vote for the tied candidates only.

### **40 Announcing Results and Outcomes**

- 40.1 The Chief Electoral Officer shall announce and publish the outcome of the election using the format in Appendix H – Election Results as early as possible after all ballots and votes have been counted and tallied and outcomes have been confirmed according to the processes in this Act.
- 40.2 No person other than the Chief Electoral Officer shall announce, publish, report, disseminate, or share any electoral results or outcomes, complete or incomplete, before the Chief Electoral Officer has published the official announcement.

### **41 Retention of ballots and other election materials**

- 41.1 Each Regional Electoral Officer shall ensure that all used and unused ballots are fully accounted for, marked, and delivered to the Chief Electoral Officer at the conclusion of an election.

- 41.2 The Chief Electoral Officer shall ensure that ballots are held for at least four weeks following an election, and until all appeal processes have been completed.
- 41.3 After the conclusion of an election, the Council of the Haida Nation may entertain a motion to destroy the ballots at the first sitting of the newly elected council after the swearing-in ceremony.

## **42 Swearing-in of candidates**

- 42.1 The Chief Electoral Officer shall direct Council of the Haida Nation staff to conduct the swearing-in ceremony and orientation session for the newly elected council in either Gaaw or HIGaagilda after any appeal processes have been concluded and before the subsequent Winter Session.
- 42.2 Each elected council member must swear the oath of office and in order to take their seat at the Council of the Haida Nation.
- 42.3 The swearing-in ceremony shall be open to Haida citizens.
- 42.4 The outgoing President shall be retained as a consultant to the incoming President and will be available for this purpose for a period of 30-90 days at the discretion of the President-elect following the election at half the monthly pro-rated stipend received by the President.

## **43 Post-election reporting**

- 43.1 The Chief Electoral Officer must provide a report on the details of an election, including recommendations for new or amended policy to the Seasonal Session immediately following an election.

# **PART 11 BY-ELECTIONS**

## **44 By-Elections**

- 44.1 By-elections may be held to fill vacant positions on the Council of the Haida Nation, pursuant to the Constitution of the Haida Nation.
- 44.2 By-elections will be held in accordance with this Act, with exceptions for specific processes:
- (a) By-elections will be held on a Saturday, within 45 days of a call for a by-Election.
  - (b) The Chief Electoral Officer shall give only one Notice of a By-Election a minimum of 20 days before the by-election poll date.
  - (c) The Chief Electoral Officer is responsible for carrying out a by-election and will appoint staff as required.
  - (d) Electoral staff must be appointed and trained a minimum of 3 days before the by-election poll date.

- (e) The nomination period for the by-election ends 14 days before the by-election poll date.
- (f) No Advance Poll will be conducted for a by-election.
- (g) No mail-in ballots will be issued for a by-election.
- (h) The swearing-in ceremony must be held as early as possible before the subsequent Seasonal Session.
- (i) The term of office for a representative elected in a by-election ends at the swearing-in of the new Council following the next Election Day.

44.3 The Chief Electoral Officer may modify timelines specified in this Act to accommodate a by-election provided the revised timelines are widely communicated to citizens in advance of the change.

## **PART 12 APPEALS**

### **45 Appointment of the Appeal Board**

- 45.1 The Chief Electoral Officer shall widely advertise a call for nominations for members of the Appeal Board during the nomination period.
- 45.2 Any Haida citizen who is of voting age by Election Day may be nominated to sit on the Appeal Board.
- 45.3 The Hereditary Chiefs Council shall consider the qualifications of all nominees to exercise their responsibilities under this Act, and shall appoint one nominated citizen from each voting region to comprise the Appeal Board no later than one week after the close of the nomination period.
- (a) The Chiefs may also appoint one alternate member for each voting region. An alternate may sit in place of an appointed member if an appointed member is unable to participate in a meeting or investigation.
- 45.4 Members of the Appeal Board must sign the Schedule A – Letter of Appointment and swear to the Appendix E – Oath of Office in order to accept the appointment and prior to investigating any incidences or appeals.
- 45.5 The term of appointment for members and alternate members of the Appeal Board shall be 3 years, ending when a new Appeal Board is appointed at the next general election.
- 45.6 The members of the Appeal Board must declare any potential conflicts of interest as defined in Appendix A – Conflicts of Interest.
- 45.7 All members of the Appeal Board are responsible for carrying out their duties in compliance with the Constitution of the Haida Nation and all relevant Council of the Haida Nation policies and procedures.
- 45.8 Each member of the Appeal Board must:

- (a) Behave in a manner that upholds the fairness of the electoral process;
- (b) Ensure that they are able to clearly understand their responsibilities and ask for clarification or assistance if necessary;
- (c) Ensure that adequate communication takes place with their colleagues;
- (d) Conduct themselves with honesty and objectivity, including declaring conflicts of interest; and
- (e) Know how to seek out advice before, during and after the election to appropriately conduct their duties.

## **46 Rights to appeal**

- 46.1 The appeal submission period is 3 days following the date of the announcement of the election results, ending at 4:30pm on the third day.
- 46.2 Every Haida citizen of voting age on Election Day has a right to appeal the outcomes of an election by submitting a completed Schedule J – Appeal Request to the Chief Electoral Officer within the appeal submission period. Appeals will be heard by the Appeal Board.
- 46.3 An appeal must be submitted in writing, and must set out the facts to support the grounds for the appeal. Allegations must be supported with documentation or other credible evidence.

## **47 Grounds for appeals**

- 47.1 An appeal will be considered if any of the following occurrences are suspected to have taken place:
- (a) The person declared elected was not qualified to be a candidate;
  - (b) There was a violation of this Act in the conduct of the election that might have affected the outcomes of the election; or
  - (c) There was corrupt or fraudulent practice in relation to the election that might have affected the outcomes of the election.

## **48 Appeal submissions**

- 48.1 Immediately upon receipt of a Appeal Request, the Chief Electoral Officer shall mark the appeal request with a mark bearing their signature, date and time, and forward the appeal and all attachments to the Appeal Board for review.
- 48.2 The Chief Electoral Officer shall provide any additional relevant information, documentation, or evidence to the Appeal Board as necessary and upon request.

## **49 Investigations**

- 49.1 The Appeal Board will conduct an investigation into the alleged violations of this Act. If the materials provided by the appellant and Chief Electoral Officer are deemed insufficient to determine the outcome of the appeal, the Appeal Board may request

additional documentation or information and conduct further investigations into the matter as necessary.

- 49.2 The Appeal Board may consult Council of the Haida Nation policy staff for information but must make an unfettered decision after receiving information.
- 49.3 The Appeal Board will deliberate based on the adopted laws and policies of the Council of the Haida Nation in making a decision in the appeal.
- 49.4 The Appeal Board will meet in person or by teleconference to deliberate.
- 49.5 All electoral staff are required to support the investigations of the Appeal Board as needed, and must provide any available information or documentation requested by the Appeal Board.

## **50 Decision**

- 50.1 The Appeal Board shall make decisions by consensus.
- 50.2 The Appeal Board shall make a decision within 7 days of the close of the appeal submission period, or within 14 days of the close of the appeal submission period with notice given to the appellant and Chief Electoral Officer explaining why more time is needed to come to a decision.
- 50.3 After conducting its investigation, the Appeal Board shall issue a decision stating that:
  - (a) The appeal is denied because the evidence presented was not sufficient to demonstrate that there are valid grounds for appeal according to this Act; or
  - (b) The appeal is upheld because the evidence presented demonstrates valid grounds for appeal according to this Act.
- 50.4 In the case of a successful appeal, the Appeal Board's decision shall also state an appropriate remedy that addresses the specific grounds for appeal, which may include:
  - (a) Disqualifying a candidate;
  - (b) Ordering of a new election for one or more positions; or
  - (c) Ordering a new election for all positions.
- 50.5 The Chief Electoral Officer shall announce and publish the Appeal Board's decision within 24 hours of receiving a decision.
- 50.6 The decision of the Appeal Board is final and not subject to further appeal.

## PART 13 GENERAL

### 51 Financial Administration

- 51.1 The Council of the Haida Nation shall administer elections under this Act in accordance with the Financial Administration Policy of the Secretariat of the Haida Nation.
- 51.2 The Council of the Haida Nation and its secretariat may not directly or indirectly fund or contribute to the campaign of any individual candidate.
- 51.3 With the exception of funds or fees required under this Act, the Council of the Haida Nation may not receive any funds or gifts from any person or group in relation to an election.

### 52 Amendments to the Act

- 52.1 Amendments to this Act may be made:
- (a) By motion with a quorum of the Council of the Haida Nation for minor amendments and the amendments shall be reported at the following House of Assembly. A minor amendment is a change that is administrative only where the original intent is clear; or
  - (b) By resolution at a House of Assembly for all other changes not considered to be a minor amendment as described above.

This Act was adopted at the House of Assembly on November 18, 2017.

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kil tlaats ‘gaa  
*Peter Lantin*  
President of the Haida Nation

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Ginn wadluu un uula isdaa ayaagang  
*Trevor Russ*  
Vice President of the Haida Nation

## **LIST OF APPENDICES AND SCHEDULES**

*To be tabled at the 2018 Spring Session for adoption at the 2018 House of Assembly*

Appendix A – Conflicts of Interest  
Appendix B – CHN Candidate’s Code of Conduct  
Appendix C – Chief Electoral Officer’s Job Description  
Appendix D – Electoral Staff Oath of Office  
Appendix E – Appeal Board Oath of Office  
Appendix F – Ballot Format  
Appendix G – Ballot Box Affirmation  
Appendix H – Election Results

Schedule A – Letter of Appointment Form  
Schedule B – Notice of Election Template  
Schedule C – Nomination Form  
Schedule D – Candidate Withdrawal Form  
Schedule E – Mail-in Ballot Request Form  
Schedule F – Voter Sign-in Sheet  
Schedule G – Poll Clerk’s Voter Information Script  
Schedule H – Tally Sheet  
Schedule I – CEO’s Results sheet  
Schedule J – Appeal Request