



SECRETARIAT OF THE HAIDA NATION

JOB DESCRIPTION – Junior Stewardship Technician

GENERAL INFORMATION

Classification: Field Tech II

Reports to: HNRD Manager

Type: Full-Time

Location: Gaw Tlagee – Old Massett

DESCRIPTION

Working with the CFI Auditor and other HNRD staff, the Technician assists in conducting CFI Audits, CFI Surveys in an out of the Protected Areas, effectiveness monitoring and implementation of the HG Land Use Objectives Order. They participate with FLNRO staff in the provincial Forest and Range evaluation Program, and assist in forest ecology research and data management. This position is mentored under a CFI Auditor, to do data entry, mapping, and develop writing skills for reports and administrative documents.

KEY DUTIES & RESPONSIBILITIES

- Assist the CFI Auditor in conducting CFI audits, and managing information for the CFI program;
- Assist with monitoring effectiveness and implementation of the Land Use Objectives Order;
- Assist and carry out routine forestry compliance checks
- Work with the Integrated Stewardship Team and local FLNRO staff to support the Forest and Range Evaluation program.
- Assist in forest ecology research to support long term sustainable forest management;
- Perform other related duties as assigned

Knowledge, Skills & Experience

- Organized, adaptable, flexible and willing to learn and adapt new skills; with good communication skills and work ethic
- CFI Certification or willingness to train and attain certification
- Proficient in Microsoft Office, applicable mapping software programs, etc.
- Proficient in GPS, field data collection
- Experience in the forest, and physical ability to work in the field
- First Aid and transportation (Level 1)

- Must have a valid Class 5 BC Driver's licence,

EDUCATION

- Some post-secondary would be an asset

Or an equivalent combination of education, training and ability.