



## **Council of the Haida Nation Film Permit Application**

All film crews conducting work in Haida Territories, which include Haida Gwaii and the surrounding waters, must have an approved application **prior** to starting work in a community or conducting interviews. Information cannot be collected before receiving a file number. Film applications should be submitted at least six months in advance of filming.

A non-refundable application fee of \$250 is required before application will be processed. The processing of your application shall not be considered an endorsement or approval of the project. Additional location, filming, or other fees will apply and may require additional applications. A discount rate for Haida citizens, students, and/or youth may be applicable.

It is the responsibility of the applicant to ensure the information provided is complete and accurate. If the information provided in this application changes, such as an unexpected site visit or the addition of an interview question, you must submit a project update to the Council of the Haida Nation Communications Program.

Upon completion of your project part of your responsibility to the Haida Nation is to provide a hard copy and digital copy of your project to our library and archives and provide a short overview of your experience while conducting your film.

### **PLEASE NOTE:**

- The use of ‘Haida Nation’ or ‘Council of the Haida Nation’ may not be used without permission.
- Approval to proceed is not an endorsement of the project, and does not imply any type of partnership between the Council of the Haida Nation and applicant.

We can accept oral applications – email <communications@haidanation.com> to arrange a time to discuss your application if that is preferred.

**Make payment to:** Council of the Haida Nation

**Memo to:** Communications Department – Film Application

### **Mail payment to:**

Council of the Haida Nation

PO Box 98

Daajing Giids, Haida Gwaii V0T 1S0

<b>File Number:</b>	<b>Date received:</b>
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<b>Project Title:</b>	
<b>Name of applicant:</b>	<b>Role in film:</b>
<b>Mailing address:</b>	<b>Email:</b>
<b>Work phone:</b>	<b>Mobile phone:</b>
<b>Name of company/organization and/or affiliation:</b>	<b>Company's website:</b>
<b>Company's phone number, if different:</b>	<b>Company's email, if different:</b>
<b>Company's mailing address, if different:</b>	
<b>References and list of previous work:</b>	
<b>Name of Director(s) and/or Location Manager:</b>	<b>Name of Producer(s):</b>
<b>List of Crew and Positions:</b> <i>Please include contact information.</i>	
<b>Film crew is working for:</b> <input type="checkbox"/> Government <input type="checkbox"/> Non-Profit <input type="checkbox"/> Student <input type="checkbox"/> Commercial <input type="checkbox"/> Other: _____	<b>Type of film project:</b> <input type="checkbox"/> Documentary <input type="checkbox"/> Feature <input type="checkbox"/> Stock footage <input type="checkbox"/> Advertisement <input type="checkbox"/> Still photography <input type="checkbox"/> Other: _____

<p><b>Can you provide proof of minimum of two million comprehensive general liability insurance, naming the Secretariat of the Haida Nation as additionally insured? <i>This must be obtained before permission can be granted to film in the locations below, and you are required to provide proof of insurance.</i></b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>Does your research require non-resident travel to Haida Gwaii at this time? <i>If yes, please know that the Council of the Haida Nation is asking all non-residents to sign the <a href="#">Haida Gwaii Pledge</a>, watch the Haida Gwaii Visitor Orientation and there is a suggestion to donate to the Haida Gwaii Stewardship Fund.</i></b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>Location of film: <i>Check all that apply.</i></b></p> <p><input type="checkbox"/> Gaw Tlagee Old Massett  <input type="checkbox"/> HIGaagilda Skidegate  <input type="checkbox"/> Masset  <input type="checkbox"/> 'Wáan Kún Port Clements Tll.aal  <input type="checkbox"/> Tlell  <input type="checkbox"/> Daajing Giids</p>	<p><input type="checkbox"/> K'il Kun Sandspit  <input type="checkbox"/> Marine  <input type="checkbox"/> Intertidal  <input type="checkbox"/> Haida Protected Area (Terrestrial)  <input type="checkbox"/> Haida Marine Protected Area  <input type="checkbox"/> Gwaii Haanas National Park Reserve  <input type="checkbox"/> Other: _____</p>
<p><b>Do you plan on filming anywhere off Haida Gwaii? <i>If yes, please list locations and contact person for each location.</i></b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>Project Funders: <i>List all funding bodies or indicate "self-funded".</i></b></p>	
<p><b>Project Budget: <i>Attach a one-page budget, including total project costs, any potential revenue, and financial benefits to Haida Gwaii.</i></b></p>	
<p><b>Do you have partners actively involved in your film (people, governments, or organization)? <i>If yes, please describe and note if they are located on Haida Gwaii or off.</i></b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>Date of scouting and filming in Haida Territories:</b></p>	
<p><b>Start date:</b></p>	<p><b>End date:</b></p>
<p><b>Please list dates of possible scouting and/or filming locations and dates of visits:</b></p>	

**Project Description:** Describe the purpose, theme(s), objectives, storyline, use of scenery, anticipated audience, distribution for your film. (500 words max)

<b>Will you be able to submit a program script prior to filming?</b> <i>A program script must be submitted prior to commencement of filming. In the event that a script is not available prior to filming, a storyboard and detailed outline must be provided.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
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<b>How many minutes will the completed program run?</b>	<b>How many minutes will contain Haida Gwaii content?</b>
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<b>Who will own the copyright of the completed work?</b>	<b>What is the scheduled air date of the completed work?</b>
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<b>What equipment will be used?</b>	<b>What props will be used?</b> <i>i.e.; Boats, helicopters, pyrotechnics, special effects, animals, etc.</i>
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<b>Will a drone be used?</b> <i>If yes, additional permits and restrictions may apply to drone usage on Haida Gwaii.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
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**How do you ensure reciprocity and balance in your research and process?** *(250 words max)*

**How is your project going to uphold the [mandate of the Haida Nation](#)?** *(250 words max)*

**How will your project benefit Haida Gwaii communities in the short and long-term?** *(250 words max)*

**How does your work uphold the principles of [OCAP](#)?** *(250 words max)*

<p><b>Have you or do you plan to contact any other departments within the CHN as part of your film? If yes, who have you been in contact with or plan to contact? List names, department and briefly describe the nature of your discussions to date.</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>For your research, will be requesting access to internal records, archives, and/or data from CHN? If yes, describe what information you will be requesting. Access to internal information requires an additional application and review, contact us with more details.</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>Will your film involve Haida citizens?</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>Will your film involve citizens of Haida Gwaii?</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>How will you receive consent from participants in your film? Attach any consent and/or release forms you plan to use.</b></p>	
<p><b>If interviewing cultural knowledge keepers, have you budgeted for professional consulting fees? i.e.; honorarium. If no, please explain.</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>Will knowledge holders you speak with have the opportunity to review, edit, and provide final approval for their contributions? If no, please explain.</b></p>	<input type="checkbox"/> YES <input type="checkbox"/> NO

**How will your film be reported to the participants, CHN, and Haida citizens?** *If the film features Haida Gwaii or Haida citizens, CHN strongly recommends community screenings prior to premiering the film abroad.*

**The following attachment is included in this application:** *Check only if applicable.*

- Budget Outline
- Proof of Insurance
- List of CHN possible contacts and/or discussions
- Consent Form
- Other: \_\_\_\_\_

**How did you find out about CHN's Film Permit Application?** (ex: haidanation.ca, word of mouth, etc.)

*By submitting this application, you verify that all information is accurate and true*